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| Name  **Where to Apply:** | Address | Phone Number | Fax Number | Email Address |
| Delaware Nation  Human Resources Dept. | PO Box 825  Anadarko, OK 73005 | (405)247-2448  Ext. 1102 | (405)247-9393 | arodriguez@delawarenation-nsn.gov |

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| **Job Title:** | Co-Teacher | **Posting Date:** | | 11/17/2023 | **Closing Date:** | Until Filled |
| **Department:** | Early Childhood | **Status:** | Full-Time | | | |
| **Location:** | Anadarko, OK | | | | | |

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| 1. High School Diploma or GED | 4. Computer literate |
| 1. Possess or working towards Child Development Associate credential or Associate’s degree in Early Childhood Education | 5. Excellent communication skills |
| 1. Knowledge of OKDHS Child Care Licensing standards for health, safety and learning environments |  |

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| --- | --- |
| * Valid Oklahoma Driver License | * Annual TB and Child Care Staff Physical |
| * Reliable transportation | * Current on required immunizations |
| * Pass drug testing requirements | * CPR/First Aide Certification; Food Handler’s Permit |
| * Pass FBI Background Check per P.L. 101-630 | * 20 hours of Early Learning Child Care Training within 90 days of hire; Annual professional development |

The co-teacher will be expected to collaborate with the Teacher, Education Director, and/or Early Childhood Director in creating, preparing, and implementing daily lesson plans and activities for their assigned classroom providing a personal and meaningful experience for both children and parents.

Applicant **MUST** possess and retain the following while employed with Delaware Nation in the advertised position:

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**Qualifications:**

**To apply submit the following:**

* A current Delaware Nation Employment Application and Resume
* A Certificate of Degree of Indian Blood (CDIB), if applicable
* Current Valid Oklahoma Driver License
* Other Documents Deemed Applicable

**Position Summary:**

Below you will find a detailed description of the vacancy being advertised herein. To be considered for the position you must fill out a Delaware Nation Employment Application, available at the Delaware Nation Tribal Complex or at www.delawarenation.com/human-resources/. Delaware Nation does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law. Delaware Nation reserves the right to apply and utilize Indian Preference in its hiring and employment activities, as allowed by Indian Preference guidelines.

**Delaware Nation**

**Vacancy Announcement**