

Delaware Nation Vacancy Announcement

Below you will find a detailed description of the vacancy being advertised herein. To be considered for the position you must fill out a Delaware Nation Employment Application, available at the Delaware Nation Tribal Complex or at www.delawarenation.com/human-resources/. Delaware Nation does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law. Delaware Nation reserves the right to apply and utilize Indian Preference in its hiring and employment activities, as allowed by Indian Preference guidelines.

Job Title:	Transitional Services Coordinator	Posting Date:	02/14/2022	Closing Date:	Open Until Filled
Department:	Vocational Rehabilitation	Status:	Full-Time		
Location:	Oklahoma City or Anadarko, OK				

Position Summary:

Under the direct supervision of the Director, this is the basic level where employees are assigned responsibilities for performing entry-level work in training status under close supervision. In this role employees will be responsible for maintaining a caseload and providing vocational rehabilitation counseling or vocational rehabilitation evaluation services to American Indian youth with physical or mental disabilities, blindness, or visual impairments.

Qualifications

1. Bachelor's in Psychology, Social Work, or related field preferred	4. Ability to meet and work with a wide variety of individuals
2. 2+ years in related field preferred	5. Demonstrate oral & written skills
3. Experience working with individuals with disabilities and/or American Indians preferred	6. Must be proficient with office equipment and computer applications

Applicant **MUST** possess and retain the following while employed with Delaware Nation in the advertised position:

• Valid Oklahoma Driver License
• Pass drug testing requirements
• Pass Background Check Per P.L. 101-630

To apply, submit the following:

- A current Delaware Nation Employment Application, Resume, and Cover Letter
- A Certificate of Degree of Indian Blood (CDIB), if applicable
- Current Valid Oklahoma Driver License
- Other Documents Deemed Applicable

Where to Apply:

Name	Address	Phone Number	Fax Number	Email Address
Delaware Nation Human Resources Dept.	PO Box 825 Anadarko, OK 73005	(405)247-2448 Ext. 1102	(405)247-9393	arodriguez@delawarenation-nsn.gov